



# Pukekohe North School

Princes Street, Pukekohe. Phone 0-9-238-8552

## **2020 Principal's Report to the Pukekohe North School Board of Trustees: Thursday 25 June 2020 - 4.30-6.30.p.m. Via Zoom**

**Date:** 25 June 2020

**School Roll:** 310 Students (Term 2 = 23 Enrolments)

### **1.0 NAG 2 Documentation -Meeting with the Ministry of Education:**

#### **Ministry of Education:**

Rachael Laurensen MOE Education Manager  
Marija Zencic - Advisor Education  
Jo Schofield - Network Facilitator  
Ken White –Senior Advisor –School Network (Via Zoom)  
Kawhina Woodman – Advisor Te Reo Maori  
Teiwi Dunn - Practitioner - SAF MM/EM | South Team

#### **Puna Reo:**

Sharlene Grace-Dare –Nuinga Education Trust Manager  
Jan Albert- Nuinga Education Trust Trustee

#### **Kura Rumaki:**

Mae Mura – Team Leader –Kaiako Yr 2-3  
Piki Mura-Heta – Kaiako Yr 7-8  
Atarangi Cook – Kaiako Yr 4-6  
Parekawhia Albert – Kaiako Yr 0-1

Please see the questions posed for discussion re Maori Medium Education included with this report

1. What work-ons came from the meeting?
2. What is our immediate priority?
3. How will we achieve this?
4. Can we organise whanau hui dates for Term 3 2020? (Calendar included)

### **2.0- NAG 4 Finance and Property: School Investment Package (SIP) \$168,000**

1. As of July 1 2020, our 5 Year Agreement (5YA) becomes available. What are the Board's priorities for developing attractive and functional learning spaces for our students? Does our briefing from the MOE provide any focus for this? Rooms 11-12 / Rooms 3-4-5-6? / Turning the ICT Suite into a MakerSpace?

2. Property Manager Steve Waters rang on 12.6.2020 to inform the Board that initial discussions re our Shade Structure may require some Board investment. (Up to \$10,000) / Reminder we will receive \$10,000 extra from the MOE for our underuse of Staffing in 2019

### **3.0- NAG 2 Documentation : -Post COVID-19 Updates:**

1. As of 15.6.2020, our school attendance was: 209 Students attending out of 307
2. The Franklin Truancy Service in due to get underway before the end of Term 2 2020
3. The school is settled and we have moved to our new timetable - x 3 Intervals per day / x 4 Focused Learning Blocks per day / Focus on digital learning
4. We are expecting the delivery of over 200 devices wihe next month.
5. Teachers are back to concentrating upon their x 3 Target Students (Movement of x 30 students from Below to At by December)
6. We have recommenced our Developing Mathematical Communities of Inquiry (DMIC) Professional Development with our facilitators reviewing the programming of our teachers and observing their teaching practices.
7. Staff continue to experiment with and develop our Google Slides Planning formats.

### **4.0 NAG 2 Documentation : -BOT Developments:**

1. Website Developments- Our website is established for our Community to communicate directly with the Board through a dedicated email address.
2. We had a request from a community member to establish an online Enrolment System. This has been actioned too.
3. Our website has all Board Policies uploaded for community access and interest.
4. In keeping our community informed about school events and developments, I have requested an indicative quotation of a commercially made Changeable Manual Notice Board. (\$1215 +GST)- Does the Board wish to investigate this avenue further?
5. Our School Fountains remain closed down as they have a leak that leaches rusty water through the system. We have requested a quotation to fix this, perhaps through our 5YA?
6. Included with this report are our proposed 2021 Operation Dates. Is the Board happy to endorse the suggested dates? Please see the attachment. Are we starting around the correct time (Monday 1 February and concluding on Friday 17 December)
7. We are working with The Healthy Active Learners (HAL) Team to establish a programme with our staff. We have organised a Staff briefing from the HAL Team in week 1 of Term 3 following on from our COVID lock down.
8. Ongoing Staff PLD in Term 3 = DMIC, Last hours of PLD Mathematics with Susan McDougall, HAL, Privacy Training, Child Protection Training
9. Is the Board happy to continue with hiring out the school hall under COVID-19 Alert Level 1?
10. Please see our Term 1 2020 Strategic Plan Review.
11. Whaea Kiah has the responsibility of establishing Pukekohe North School as an Enviro School. She reports:

#### **Where are we now?**

- Planter Boxes (last year) to be moved beside the Reading Recovery Room.
- In contact with EnviroSchools Auckland about how to become an official EnviroSchool.
- Kaitiaki kids chosen from Rooms 1,3,4,5,9,10.

### **Where to next?**

- Each team paints a planter box.
- Plant seedlings.
- Start a paper recycling bin per class to cut down on waste within the school.
- Kaitiaki Kids to get badges



### **5.0 NAG 3-4-6 Policy Reviews:**

1. The following Policies are up for review at this meeting:
  - a. Earthquake Drill Procedure
  - b. Curriculum Delivery Policy
  - c. Equipment and furnishings

### **6.0 NAG 3-Personnel:**

1. Our Staff Usage and Expenditure (SUE) is sitting at \$33,000 in the black. We can increase our staffing to 17.22 FTTE.

### **Strategic Decisions:**

1. Priority actions to develop a pathway for our Kura Rumaki students post Year 8
2. Planning for whanau hui in Term 3 2020
3. Organising a plan to refurbish our school interiors through our 2020-2024 5YA
4. The Board's acknowledgement to place funding up to \$10,000 into the Shade Structure
5. Does the Board invest into a Community Manual Changeable Noticeboard?
6. Discuss the repair of our school drinking fountains
7. Decide upon our 2021 School Term Dates
8. Decisions made to hire out our school hall now we are sitting at Alert Level 1
9. Review of Policies / Procedures for Earthquakes, Curriculum Delivery, Equipment and Furnishings

**Jim Stafford-Bush**  
**Principal**  
**20.6 .2020**

