



Pukekohe North School

Princes Street, Pukekohe. Phone 0-9-238-8552

Assessment and Evaluation Policy:

Rationale:

To assess the progress of akonga against the Curriculum Levels of the NZ Curriculum / Nga Whanaketanga Rumaki Maori by collecting representative samples to establish specific achievement levels and subsequent educational steps

Purposes:

1. To obtain information about the progress and achievement of akonga
2. Provides a basis for planning that reinforces strengths and addresses gaps in the teaching and learning process
3. Analyses and addresses barriers to learning
4. Provides data for reporting to the Pukekohe North Board of Trustees, Community and at National levels
5. Provide shape and rigour to the Annual / Strategic Planning
6. Provides akonga, whanau / parents with clear information of what has been achieved / learnt and where the next learning steps should proceed

Assessment Overview:

1. Regular assessment is required to monitor student progress and plan for continued improvement
2. Schedules will be provided annually by our Curriculum Teams to guide teachers in the assessment tools to be utilised and when assessments must be completed by
3. School wide assessments (Mathematics, Writing and Reading) will be collated and reported to our Board of Trustees and Community annually in June and December (to the Ministry of Education also)
4. Teachers with Curriculum Responsibilities will provide the Board of Trustees with annual reviews of their subject as follows:

* Visual Art – May

*Library - June

*Drama / Dance- July

*Te Reo Maori - August

*Inquiry –Science / Health / Technology / Social Sciences and Enviro Studies-September

*Information and Communication Technologies – October

*Sport / Physical Education – November

5. Whanau /Parents and Caregivers will receive a written report form indicating the progress of their tamariki on the 6 month and 12 month anniversary since starting school in Years 1-2-3
6. Whanau / Parents/ Caregivers of akonga in Years 4-8 will receive a written report about the progress of their tamariki in June and December annually
7. The report will indicate the akonga's progress against the New Zealand Curriculum / Nga Whanaketanga Rumaki Maori

8. Assessments will define the next steps in learning required to progress further and how whanau / family can assist at home

Evaluation Purposes:

1. Evaluation is the link between learning and planning.
2. Teachers use assessment to organise learning programmes and activities to check the effectiveness of their teaching
3. Effective evaluation should lead to improvement in both learning and teaching.
4. Inquiry Learning will be evaluated by each team at the conclusion of each term and reported to the Principal describing gains made and future learning needs and requirements

Guidelines:

1. Assessment data and work samples will be collected from all curriculum areas being studied over each six month period. Data on its own has little use, it should be dated, analysed and interpreted.
2. Data will be collected and interpreted by Year Level, Boys and Girls, Maori and Pasifika and overall achievement in Mathematics, Reading and Writing
3. Information collected should be clear, concise and relevant to learning. Statements should be able to be substantiated and be discussed with the akonga
4. The data should draw reference to the akonga's attitude, aptitude, knowledge, experiences, skills acquired and subsequent requirements to progress learning further.
5. Data will be collected and recorded on our E-TAP computer programme.
6. Records should be readily available for discussion with other teachers and parents whanau /care-givers
7. Data collected will include but not be restricted to: Day by Day Observations, Standardised and Normed Tests, PaCT, PAT and ASSTLe, Conferencing / Interviews, 6 Year Diagnostic Surveys, NUMPA, I Can/ KAN Sheets, GLoSS, School Entry Assessments, Teacher made tests, Practical Demonstrations, Running Records, Anecdotal Notes, Parental comments and discussions with other staff, ARB Examples, Self / Peer Assessments, Student's exercise books, Before and After Views.
8. Pre and post assessment tests or samples will be regularly administered to indicate current levels of understanding and the acquisition of achievement objectives over time.

Pukekohe North School Assessment Process:

1. Students will be assessed against the New Zealand Curriculum / Nga Whanaketanga Rumaki Maori
2. Expectation when measured against their Classification Level. (After 1,2,3 years at School, then By the end of year 4,5 6, 7 and 8)
3. Staff will use their Overall Teacher Judgements (OTJ's), when deciding upon the student's achievement level.
4. The OTJ's will take into consideration achievements across the curriculum:
 - ❖ Abilities indicated when conferencing with the teacher.
 - ❖ Observations of the student in action on set tasks.
 - ❖ On-going samples of the students' work standards.
 - ❖ Anecdotal notes recorded about the student.
 - ❖ Achievement levels in Tests.
 - ❖ Discussions held about the student with other staff members, whanau / parents and caregivers.
5. Samples of students work will be regularly moderated across Pukekohe North School as indicated in Termly Calendars
6. Students do not need to be achieving every indicator to be assessed "At" the Standard.
7. Students who score at ONE level below the appropriate Standard are recorded as "below."
8. Students scoring at TWO levels or more below the appropriate Standard are recorded as "well below"

9. Correspondingly, students achieving ONE level higher than the appropriate Standard are achieving “above” and those students achieving at TWO Levels or higher than the Standard are classified as “Well Above.”
10. Indicative samples of a child's current levels will be collected, analysed and dated for Sample-Folder purposes
11. Sample-Folders are designed to give whanau /parents and caregivers an indication of the akonga’s achievement in all curriculum areas including Inquiry Topics and The Arts and are to be read in conjunction with the Report Form to give a holistic view of the student’s abilities.
12. Data of the student’s achievements in June and November will be accumulated and reported to the Board of Trustees and Community

Access to Information on Student Achievement:

Whanau / Parents and Caregivers have the right to access their child’s records where they are the legal guardian at any stage

Student records can be transferred from one school to another

Conclusion:

All assessment should be specific, on-going, based on multiple sources of evidence, moderated and relevant to the learning and the next steps required to ensure continual improvement and development of each akonga to their individual potentials.

Approved by the Pukekohe North School Board of Trustees at their meeting of:

February 2020

Next Review:

February 2021

See the Pukekohe North School Annual Assessment Schedule: