

**Pukekohe North School Permanent Full-Time Scale A Job Description**

**Kaiako 2024**

**Name: TBC   Level: Year 3 - 4 Room: 8**

**Registration Number: TBC   Expiry Date: TBC**

**Appraisal Date:  Thursday 22 August 2024**

**Unit Allocation: N/A**

| **Position Title** | Permanent Scale A Kaiako Position Immersion Class - Year 3-4 |
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| **Reports to** | Pikiteora Mura-Hita / Atarangi Cook |
| **Key Relationships** | Team LeadersTeam ColleaguesWhaanau of AakongaRTLB, SENCo, LSC, PHNPrincipal |

**Purpose of the Position:**

1. To teach a Year 3-4 class with reference to [Te Marautanga o Aotearoa](https://int.search.myway.com/search/GGmain.jhtml?st=tab&p2=%5EY6%5Expt316%5ES29055%5Enz&ln=en&trs=wtt&si=EAIaIQobChMIkrLMreeg3QIVhnVgCh0rUwaoEAEYASAAEgIXpfD_BwE&cn=NZ&n=78499db3&brwsid=24fdc4b3-3225-4148-9c07-151971d61cbf&ptb=B29EADA0-F005-4731-8C7C-90B159EACC89&tpr=sc&searchfor=Te+Marautanga+o+Aotearoa) and, a special focus upon the Pukekohe North Schools’ Strategic Plan 2024 -2025, policies, procedures and the National Education Learning Priorities (NELPs)
2. To have a relentless focus upon setting explicit learning goals, term by term with the aakonga and their whanau in Panagarau/ Mathematics, Panui/ Reading and Tuhituhi/ Writing to raise and accelerate individual progress and achievement
3. To assist aakonga and whaanau in using the SchoolTalk App to review and be involved in the student’s learning progress and achievements.
4. To work closely with whaanau and outside agencies to provide respectful, empathetic, collaborative, safe and inclusive practices for all aakonga.
5. To honor Te Tiriti o Waitangi through the language, heritage and culture of all aakonga within your classroom and across the school
6. To act within the bounds and expectations of the NZ Professional Standards and Teachers’ Code of Conduct.
7. To adhere to all Pukekohe North School policies, procedures and legislative requirements
8. To share your wider abilities, knowledge, and skills with colleagues to advance their performances and job satisfaction
9. To play your part as a staff member at Pukekohe North School volunteering for various roles to assist the development and smooth operation of the school.

**School Values: With a focus upon Ngati Tamaoho’s Educational Strategic Plan:**

| **Manaakitanga** mana -Taking care of our well-being / Caring for others**Tino Rangitiratanga** -Taking care of your destiny / empowering /Choose your way forward**Kaitiakitanga** --Caring for Environment / Ourselves and Others / Being Guardians**Kotahitanga** - Child is the centre, the way forward**2024 Inquiry Opportunities to develop our Values:****Inquiry-****2024 Topics -** **Term 1 = Social Sciences - About Me -Wo wai Au? pepeha- Connections, Where are you from?****Term 2 = Science Reuse, Recycle, Reduce Wearable Arts****Term 3 = - Health Life Education Caravan****Term 4 = The World – Countries, Continents/ Flags / Language/ Features****-Link back to Olympics** |
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**Key Tasks as an Educator at Pukekohe North School:**

| **2024 Professional Growth Cycle Date: 22.08.2024** |
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| **2024 Goals*** Raising Achievement of x 3 Students from Below to At in Tuhituhi/ Writing, Panui/Reading and Pangarau / Mathematics through regular reviews of aakonga achievement and performance
* Ensuring all aakonga receive at least ONE hour per day of instruction in Panui, Tuhituhi, and Pangarau
* Record my planning and aakonga progress on the SchoolTalk/ HERO App
* Provide evidence of your programming to ensure aakonga are included and will not face racism, discrimination or bullying.
* Giving rise to Te Tiriti o Waitangi and the Language, Culture and heritage of all aaakonga under your care.
* To provide my class with x2 Physical Education sessions per week and at least x 1 Library visit / lesson as well as regular weekly homework activities
* Fulfill the requirements of the Teaching Professional Standards. [HERE](https://docs.google.com/document/d/1b0BXoS7R2GI63k2xTEkrg1BPQ7dg0fzii8F4wgo0bT8/edit)
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**School Roles and Responsibilities:**

| **Role / Responsibilities** | **Appraisal Indicators** |
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| To be Negotiated | What tags might you wish to request from the applicants |
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**Declaration:**

I have read and understood the Pukekohe North School Strategic Plan 2024-2025 and agree to work towards the goals stated and abide by the NZ Professional Standards and Policies and Procedures of the school

| Approved by: |  |
| --- | --- |
| Date approved: | *16 February 2024* |
| Reviewed: | *15 January 2024* |
| Kaiako: |  |